



RASHID LATIF DENTAL COLLEGE, LAHORE

DENTAL EDUCATIONAL CELL

Introduction:

In response to the evolving demands of dental education and in alignment with the institutional commitment to academic excellence, Rashid Latif Dental College (RLDC) hereby establishes the Dental Educational Cell (DEC). This body is envisioned to serve as the strategic and operational nucleus for educational planning, quality assurance, faculty development, and curriculum advancement in the undergraduate Bachelor of Dental Surgery (BDS) program.

MISSION:

To educate dental students with the knowledge, clinical skills, and professional values required to address oral health needs while fostering ethical and patient-centered practice.

VISION:

To prepare competent dental professionals through hands-on clinical training, structured teaching standards, and ethical patient care.

TERMS OF REFERENCE

1. Purpose and Objectives:

The Dental Educational Cell shall function as the academic arm responsible for planning, coordinating, implementing, and monitoring educational initiatives across the BDS program. Its core objectives include:

- To develop, review, and revise the undergraduate dental curriculum in accordance with Pakistan Medical & Dental Council (PMDC) / University of Health Sciences (UHS) and Higher Education Commission (HEC) directives.
- To enhance teaching and learning methodologies through evidence-based, student-centered, and integrated approaches.
- To promote faculty development through structured training programs and continuous professional development (CPD) activities.
- To support the development and validation of assessment tools ensuring fairness, transparency, and academic integrity.
- To foster a culture of reflective practice, feedback utilization, and academic mentorship for students.
- To encourage research in health professions education among faculty and students.

2. Composition of the Cell:

- Patron: Principal, Rashid Latif Dental College
- In Charge of Dental Education Department
- Coordinator: Faculty of Medical Education or Dental Education
- Members:
 - Student Affairs

Additional members or co-opted experts may be invited as needed based on the agenda or project requirements.

3. Roles and Responsibilities:

a. Curriculum Planning and Implementation

- Develop, revise, and align course syllabi and learning outcomes with regulatory and accreditation standards.
- Support horizontal and vertical integration across the dental curriculum.
- Maintain documentation of curriculum maps and course specifications.

b. Faculty Development

- Organize workshops, seminars, and faculty development programs on educational methodologies and assessment strategies.

c. Assessment and Evaluation

- Design and review assessment tools include written exams, OSCEs, and reflective portfolios.
- Develop assessment blueprints, marking schemes, and assessments protocols.
- Analyze student performance and recommend improvements.

d. Quality Assurance and Academic Audit

- Monitor implementation of the curriculum and adherence to instructional plans.
- Propose quality improvement initiatives, analyze student feedback and recommend pedagogical improvements.

e. Student Support and Mentorship

- Facilitate academic counseling, mentorship programs, and learning support systems.

f. Educational Research

- Promote research in medical and dental education.
- Support publication and dissemination of scholarly work in educational innovation.

4. Frequency of Meetings:

Meetings shall be convened as per requirement of the committee.

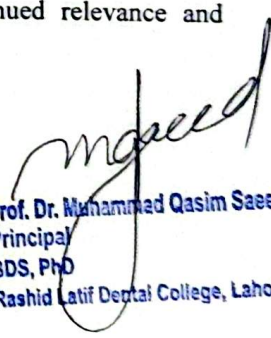
5. Reporting and Accountability:

The Dental Educational Cell shall report to the Academic Council of RLDC and submit an Annual Performance Report summarizing:

- Achievements and initiatives undertaken
- Challenges encountered and solutions proposed
- Recommendations for institutional academic development

6. Review of Terms of Reference:

These Terms of Reference shall be reviewed annually to ensure continued relevance and alignment with regulatory requirements and institutional priorities.


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Rashid Latif Dental College, Lahore



RASHID LATIF DENTAL COLLEGE

DME DEPARTMENTAL ORGANOGRAM

